

Appraiser III – Equalization Department

Salary Range (P330): \$37,648 to \$48,963

Responsibilities and Qualification: Performs appraisals and/or sales studies in all classes of real property in the county to meet departmental, County and State requirements. Extract building site values and calculate economic condition factors. Audit assessment rolls to assist in preparing the Equalization Report. Assists in the preparation of the Apportionment Report, Starting Base Report, IFT Report and Top Ten Taxpayers Report. Performs other necessary functions in the equalization process in order to comply with the Michigan Constitution and Legislature for establishing equity within the townships and cities.

Requires core course requirements for a bachelor's degree in business or a related field; knowledge of assessment administration and building construction. Must possess Level III SAB certification and personal property certification. Have the knowledge and ability to accurately use the Equalizer appraisal software. Reliable transportation and a valid driver's license required.

Send resume to Bonnie Payton, Equalization Director, Kalamazoo County Equalization Department, 201 W. Kalamazoo Avenue, Suite 101, Kalamazoo, MI 49007

You may fax a resume to: (269) 383-8962 or submit it via www.kalcounty.com

Deadline to apply is April 25, 2008